

PARK TOWERS HOMEOWNERS ASSOCIATION
Board of Directors Meeting
Tuesday, July 21, 2015
Starting at 6:30pm
Park Towers Office - Downstairs Lobby
280 Island Avenue, Reno, NV 89501

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| 1. Call to Order/Roll Call | ACTION |
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2. Membership Open Forum – AGENDA ITEMS ONLY | |
| <p>This the portion of the meeting that is dedicated to membership input for items on the AGENDA ONLY. If you would like to speak to the Board, this is the time do so. Each unit owner wishing to speak will sign in at the beginning of the meeting, be given a three-minute period and limited to the numbers of times he/she is allowed to speak on the same question. Each person will be allowed a maximum of three minutes. If necessary, a total open forum period of up to 30 minutes will be allowed. We would like to let everyone know that even though we value membership comments, this is a Board meeting designed to conduct association business within a reasonable time limit.</p> | |
| 3. Approval of Minutes – June 2015 | DISCUSSION/ACTION |
| 4. Acceptance of Financial Reports (Through May 2015) | DISCUSSION/ACTION |
| A. Bank Statements Reviewed | DISCUSSION/ACTION |
| B. 2014 CPA Financial Audit – Approval | DISCUSSION/ACTION |
| 5. Maintenance - Dave Tyrer/Management | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report | DISCUSSION/ACTION |
| B. Work Order – Review | DISCUSSION/ACTION |
| C. Vacation Request | DISCUSSION/ACTION |
| 6. Unfinished Business | DISCUSSION/ACTION |
| A. Window Washing– Complete | DISCUSSION/ACTION |
| B. Parking Garage Concrete Replacement – Update - Complete | DISCUSSION/ACTION |
| C. CCR Amendment - Review | DISCUSSION/ACTION |
| D. Security Review - Update | DISCUSSION/ACTION |
| E. Entire Building Galvanized Nipple Replacement – D&D Plumbing | DISCUSSION/ACTION |
| F. Water Damage / Insurance Claim - Update | DISCUSSION/ACTION |
| G. Garage Floor Sealing – Update - Complete | DISCUSSION/ACTION |
| H. Park Tower Website - Update | DISCUSSION/ACTION |
| 7. New Business | DISCUSSION/ACTION |
| A. Garage Painting – Proposals | DISCUSSION/ACTION |
| B. Maintenance Work Order Slips | DISCUSSION/ACTION |
| C. Building Exterior Crack Seal Inspection | DISCUSSION/ACTION |
| 8. Management Report | DISCUSSION/ACTION |
| 9. Executive Session Report | DISCUSSION/ACTION |
| 9. Membership Correspondence | DISCUSSION/ACTION |
| 10. Membership Open Forum – ANY OTHER ITEMS | |
| <p>This is the portion of the meeting dedicated to membership input for ANY ITEM PERTAINING TO THE ASSOCIATION. No action can be taken on any item brought at this time, however if the Board determines new items should be placed on the agenda, they may do so. If you would like to speak to the Board, this is the time to do so. Each person will be allowed a maximum of three minutes. If necessary, a total open forum period of up to 30 minutes will be allowed.</p> | |
| 11. Adjournment | ACTION |

PLEASE REMEMBER THAT OWNERS HAVING CONSTRUCTION WORK DONE ARE RESPONSIBLE FOR KEEPING ALL AREAS CLEAN. IF THE ASSOCIATION HAS TO SPEND ANY TIME CLEANING AS A RESULT OF WORK DONE BY THE CONTRACTOR, THE OWNER WILL BE FULLY CHARGED, INCLUDING, BUT NOT LIMITED TO OVERTIME PAY, IF ANY.

Per NRS 116.31083: It is the right of a unit's owner to have a copy of the audio recording, the minutes or a summary of the minutes of the meeting provided to the unit's owner upon request, in electronic format at no charge to the unit's owner, if the association is unable to provide the copy or summary in electronic format, in paper format at a cost not to exceed .25 cents per page for the first 10 pages, and 10 cents per page thereafter. It is the right of a unit's owner to speak to the Executive Board, unless the Executive Board is meeting in Executive Session.

VISIT PARK TOWER ONLINE AT WWW.PARKTOWERHOA.COM