

Park Towers
Meeting Minutes of the Board of Directors
September 16, 2014

Board Present

Leilani DeMarzo – Treasurer
Dahl Rask – Vice President
Mike Fuess – President
Mike VanKley – Secretary

Management

Kelli Jones- CAM
Terri Kenyon - CAM

Guests

List on file

Board Absent

Corrine Clark – Director

1. Call To Order / Roll Call

The meeting was called to order at 7:02 PM, which was held in the lobby office at Park Towers, 280 Island Ave., Reno, NV 89501. With four of the five Board Members present a quorum was established.

2. Membership Open Forum – Agenda Items Only

None at this time.

3. Approval of Minutes

Leilani DeMarzo made a motion to approve the August 19, 2014 minutes as corrected. Dahl Rask seconded the motion which carried unanimously.

4. Acceptance of Financial Statements

Dahl Rask made a motion to accept the financials through July 2014 as presented. Mike VanKley seconded the motion which carried unanimously.

5. Maintenance – Dave Tyrer/Management

A. Emergency Repair/Maintenance Report

David Tyrer (Maintenance) reported that a copper drain pipe had been stolen and D&D Plumbing replaced it with pvc piping. A police report has been submitted. Once the garage wall is patched the TV in the conference room will be hung. The conference room is in the process of being painted.

6. Unfinished Business:

A. Revision of the Winterization Policy - Approval

This item was postponed until the next meeting.

B. Roof Drain Repairs – Update

Management reported that this project was scheduled to begin the first week of November 2014.

C. Charter Communications Contract - Approval

The contract was signed pending the Attorney's, Gayle Kern, approval.

D. Epoxy Upper Garage Floor - Proposals

Mike VanKley made a motion to accept Forbes Engineering's proposal in the amount of \$6,000.00 to engineer the replacement concrete slab. Dahl Rask seconded the motion with carried unanimously.

E. Mailbox Replacement – Update

Management reported that in order for the mailboxes to be any color other than aluminum it would increase the cost by \$225.00. The Board agreed to keep the mailboxes aluminum.

F. Security Fencing – Proposals

Mike VanKley made a motion to accept Tholl Fence's proposal in the amount of \$5,802.00 to install new security fencing along the west side of the parking garage. Mike Fuess seconded the motion which carried unanimously.

G. Security Review

There was nothing to report at this time.

7. New Business

A. 2015 Draft Budget

This item was postponed so that the Board could further review the proposed budget.

8. Management Report

Management reported that there is a motorcycle parking space that is currently being charged \$100.00 a month, the owner that is leasing the space is requesting the fee be returned to \$60.00 a month. *Mike Fuess made a motion to lower the fee of parking space #17 to \$60.00 a month. Mike VanKley seconded the motion which carried unanimously.*

Mike Fuess made a motion to purchase and install an arrow lock box. This will allow the US Postal service to deliver Amazon products on Sunday. Dahl Rask seconded the motion which carried unanimously.

9. Membership Correspondence

There was none at this time.

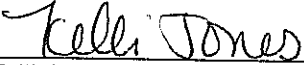
10. Membership Open Forum – Any Other Items:

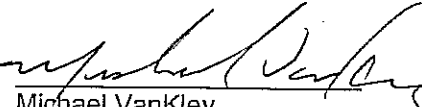
The owner of unit #1202 requested that she have permission to use the Association's recycle bins for a personal function. The Board denied this request. It was also reported that there is a meeting at City Hall tomorrow regarding the Special Assessment being placed on residence of Park Towers for additional Police Presence. The owner was going to attend, and asked the Board if there was anything they would like her to bring up at the meeting.

11. Adjournment:

There being no further business to discuss at this time, *Leilani DeMarzo made a motion to adjourn the meeting at 8:17PM. Dahl Rask seconded the motion which carried unanimously.*

Respectfully Submitted,


Kelli Jones
Recording Secretary


Michael VanKley
Board Secretary