

**PARK TOWERS HOMEOWNERS ASSOCIATION**

**Board of Directors Meeting**

**Tuesday, February 19, 2013**

**Starting at 6:00 PM**

**Park Towers Office - Downstairs Lobby**

**280 Island Avenue, Reno, NV 89501**

- |   |                   |
|---|-------------------|
| 1. Call to Order/Roll Call  | ACTION            |
| 2. Membership Open Forum – <b>AGENDA ITEMS ONLY</b>                     | DISCUSSION/ACTION |
| 3. Appointment of New Board Member                                      | DISCUSSION/ACTION |
| 4. Approval of Minutes  | DISCUSSION/ACTION |
| A. November 28, 2012  | DISCUSSION/ACTION |
| 5. Acceptance of Financial Reports (December 2012/ January 2013)        | DISCUSSION/ACTION |
| A. Bank Statements Reviewed   | DISCUSSION/ACTION |
| 6. Maintenance - Dave Tyrer/Management                                  | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report                                 | DISCUSSION/ACTION |
| 7. Committee Reports  | DISCUSSION/ACTION |
| A. Architectural Committee  | DISCUSSION/ACTION |
| B. Parking Committee  | DISCUSSION/ACTION |
| 8. Unfinished Business  | DISCUSSION/ACTION |
| A. Board Policy for Homeowner Repairs that Affect the Exterior of Units | DISCUSSION/ACTION |
| B. Building Engineering Guide/Maintenance Manual                        | DISCUSSION/ACTION |
| C. Status of Lobby Restoration/Insurance Claim                          | DISCUSSION/ACTION |
| D. Sealing of Slate Tiles throughout the Building                       | DISCUSSION/ACTION |
| E. D&D Bid For Drain Repair – Bid                                       | DISCUSSION/ACTION |
| F. Bank Signature Cards   | DISCUSSION/ACTION |
| G. Unit 1501 & 1502 – Insurance Claim – Status                          | DISCUSSION/ACTION |
| H. Garage Storage   | DISCUSSION/ACTION |
| I. Unit Keys – Status   | DISCUSSION/ACTION |
| 9. New Business   | DISCUSSION/ACTION |
| A. Observation Deck – Rules   | DISCUSSION/ACTION |
| B. Insurance Renewal  | DISCUSSION/ACTION |
| C. 16TH Floor Observation Deck Repair/Sealing                           | DISCUSSION/ACTION |
| 10. Management Report   | DISCUSSION/ACTION |
| 11. Membership Correspondence   | DISCUSSION/ACTION |
| A. Unit 1601- Broken Window   | DISCUSSION/ACTION |
| 12. Membership Open Forum – <b>ANY OTHER ITEMS</b>                      | DISCUSSION/ACTION |
| 13. Adjournment   | ACTION            |

**PLEASE DO NOT STORE ANY ITEMS IN YOUR PARKING SPACE. THE GARAGE IS FOR MOTORIZED VEHICLES AND BICYCLES ONLY. THANK YOU!**

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES, WRITTEN OR AUDIO, IF SO REQUESTED, AND IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.

A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION

**VISIT PARK TOWER ONLINE AT [WWW.PARKTOWERHOA.COM](http://WWW.PARKTOWERHOA.COM)**