

# PARK TOWERS HOMEOWNERS ASSOCIATION

Board of Directors Meeting

Wednesday, November 28, 2012

Directly Following the Annual Membership Meeting Which Begins at 6:00 PM

Park Towers Office - Downstairs Lobby

280 Island Avenue, Reno, NV 89501

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|---|-------------------|
| 1. Call to Order/Roll Call  | ACTION            |
| 2. Membership Open Forum – <b>AGENDA ITEMS ONLY</b>                     | DISCUSSION/ACTION |
| 3. Approval of Minutes  | DISCUSSION/ACTION |
| A. October 30, 2012   | DISCUSSION/ACTION |
| 4. Acceptance of Financial Reports (September 2012/October 2012)        | DISCUSSION/ACTION |
| A. Bank Statements Reviewed   | DISCUSSION/ACTION |
| 5. Election of Officers   | DISCUSSION/ACTION |
| 6. Maintenance - Dave Tyrer/Management                                  | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report                                 | DISCUSSION/ACTION |
| B. Garage Painting  | DISCUSSION/ACTION |
| C. Guard Rail for East Ramp (Dave Tyrer)                                | DISCUSSION/ACTION |
| 7. Committee Reports  | DISCUSSION/ACTION |
| A. Architectural Committee  | DISCUSSION/ACTION |
| B. Parking Committee  | DISCUSSION/ACTION |
| 8. Unfinished Business  | DISCUSSION/ACTION |
| A. Board Policy for Homeowner Repairs that Affect the Exterior of Units | DISCUSSION/ACTION |
| C. Building Engineering Guide/Maintenance Manual                        | DISCUSSION/ACTION |
| D. Status of Lobby Restoration/Insurance Claim                          | DISCUSSION/ACTION |
| E. Sealing of Slate Tiles throughout the Building                       | DISCUSSION/ACTION |
| F. D&D Bid For Drain Repair – Bid                                       | DISCUSSION/ACTION |
| G. Unit 1401 – Status   | DISCUSSION/ACTION |
| H. Unit 1501 & 1502 – Insurance Claim – Status                          | DISCUSSION/ACTION |
| I. Garage Storage – Update  | DISCUSSION/ACTION |
| 9. New Business   | DISCUSSION/ACTION |
| A. Mural Painting/Graffiti  | DISCUSSION/ACTION |
| B. Breezeways   | DISCUSSION/ACTION |
| C. Unit Keys – Status   | DISCUSSION/ACTION |
| D. Emergency Access Policy  | DISCUSSION/ACTION |
| E. Holiday Bonuses  | DISCUSSION/ACTION |
| F. Management Contract – Renewal  | DISCUSSION/ACTION |
| 10. Security  | DISCUSSION/ACTION |
| A. Fob Reader Install for Garages (Alternate entry/exits)               | DISCUSSION/ACTION |
| 11. Management Report   | DISCUSSION/ACTION |
| 12. Membership Correspondence   | DISCUSSION/ACTION |
| A. Unit 301 – Fire on Balcony   | DISCUSSION/ACTION |
| B. Unit 803 – Window Coverings  | DISCUSSION/ACTION |
| C. Unit 807 – Murals/Graffiti   | DISCUSSION/ACTION |
| 13. Membership Open Forum – <b>ANY OTHER ITEMS</b>                      | DISCUSSION/ACTION |
| 14. Adjournment   | ACTION            |

**PLEASE REFRAIN FROM THROWING GARBAGE OR CIGARETTE BUTTS FROM YOUR BALCONIES OR PATIOS, THANK YOU.**

**THE BOARD OF DIRECTORS WOULD LIKE TO WISH EVERYONE AT THE PARK TOWER AND HAPPY HOLIDAY SEASON.**

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES, WRITTEN OR AUDIO, IF SO REQUESTED, AND IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.

A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION

**VISIT PARK TOWER ONLINE AT [WWW.PARKTOWERHOA.COM](http://WWW.PARKTOWERHOA.COM)**