

PARK TOWERS HOMEOWNERS ASSOCIATION

Board of Directors Meeting

Tuesday, October 30, 2012

at 6:00 PM

Park Towers Office - Downstairs Lobby

280 Island Avenue, Reno, NV 89501

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|---|-------------------|
| 1. Call to Order/Roll Call | ACTION |
| 2. Membership Open Forum – AGENDA ITEMS ONLY | DISCUSSION/ACTION |
| 3. Approval of Minutes | DISCUSSION/ACTION |
| A. September 18, 2012 | DISCUSSION/ACTION |
| 4. Acceptance of Financial Reports (August 2012/ September 2012) | DISCUSSION/ACTION |
| A. Bank Statements Reviewed | DISCUSSION/ACTION |
| 5. Maintenance - Dave Tyrer/Management | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report | DISCUSSION/ACTION |
| B. Building Restoration (Painting) – status | DISCUSSION/ACTION |
| C. Garage Painting | DISCUSSION/ACTION |
| D. Guard Rail for East Ramp (Dave Tyrer) | DISCUSSION/ACTION |
| 6. Committee Reports | DISCUSSION/ACTION |
| A. Architectural Committee | DISCUSSION/ACTION |
| B. Parking Committee | DISCUSSION/ACTION |
| 7. Unfinished Business | DISCUSSION/ACTION |
| A. Board Policy for Homeowner Repairs that Affect the Exterior of Units | DISCUSSION/ACTION |
| B. Window Cleaning - Bids | DISCUSSION/ACTION |
| C. Building Engineering Guide/Maintenance Manual | DISCUSSION/ACTION |
| D. Status of Lobby Restoration/Insurance Claim | DISCUSSION/ACTION |
| E. Roof Penthouse Eyebrows/Eyebrow Caps – Bids | DISCUSSION/ACTION |
| F. Sealing of Slate Tiles throughout the Building | DISCUSSION/ACTION |
| 8. New Business | DISCUSSION/ACTION |
| A. Gutter - D&D - Roofing - Ratify Cost | DISCUSSION/ACTION |
| B. Letter of Engagement for Taxes and 2012 Audit – Bid | DISCUSSION/ACTION |
| C. Ratify cost of Scuppers (\$272.20) | DISCUSSION/ACTION |
| D. D&D Bid For Drain Repair – Bid | DISCUSSION/ACTION |
| E. Unit 1401 – Status | DISCUSSION/ACTION |
| F. Unit 1501 & 1502 – Insurance Claim – Status | DISCUSSION/ACTION |
| G. NV Energy Power Out at Park Tower 10 PM to 6 AM October 29, 2012 | DISCUSSION/ACTION |
| H. Garage Storage – Update | DISCUSSION/ACTION |
| 9. Security | DISCUSSION/ACTION |
| A. Fob Reader Install for Garages (Alternate entry/exits) | DISCUSSION/ACTION |
| 10. Management Report | DISCUSSION/ACTION |
| 11. Membership Correspondence | DISCUSSION/ACTION |
| A. Unit 1403 – Swap Box | DISCUSSION/ACTION |
| B. Unit 1501 – Letter about Leak | DISCUSSION/ACTION |
| 12. Membership Open Forum – ANY OTHER ITEMS | DISCUSSION/ACTION |
| 13. Adjournment | ACTION |

**IF YOU NEED TO CONTACT MANAGEMENT, PLEASE CONTACT
KELLI JONES AT 775-674-8000 EXT. 101 or kelli@kenyonandassociates.com or
DON LAMERS AT 775-674-8000 EXT. 107 or don@kenyonandassociates.com**

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES, WRITTEN OR AUDIO, IF SO REQUESTED, AND
IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.
A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION

VISIT PARK TOWER ONLINE AT WWW.PARKTOWERHOA.COM