

PARK TOWERS HOMEOWNERS ASSOCIATION

Board of Directors Meeting
Tuesday, September 18, 2012
at 6:00 PM

Park Towers Office - Downstairs Lobby
280 Island Avenue, Reno, NV 89501

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|---|-------------------|
| 1. Call to Order/Roll Call | ACTION |
| 2. Membership Open Forum – AGENDA ITEMS ONLY | DISCUSSION/ACTION |
| 3. Approval of Minutes | DISCUSSION/ACTION |
| A. August 21, 2012 | DISCUSSION/ACTION |
| 4. Acceptance of Financial Reports (July 2012) | DISCUSSION/ACTION |
| A. Bank Statements Reviewed | DISCUSSION/ACTION |
| 5. Maintenance - Dave Tyrer/Management | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report | DISCUSSION/ACTION |
| B. Building Restoration (Window Glazing/Patching/Painting) – status | DISCUSSION/ACTION |
| C. Garage Painting | DISCUSSION/ACTION |
| D. Guard Rail for East Ramp (Dave Tyrer) | DISCUSSION/ACTION |
| 6. Committee Reports | DISCUSSION/ACTION |
| A. Architectural Committee | DISCUSSION/ACTION |
| B. Parking Committee | DISCUSSION/ACTION |
| 7. Unfinished Business | DISCUSSION/ACTION |
| A. Board Policy for Homeowner Repairs that Affect the Exterior of Units | DISCUSSION/ACTION |
| B. Window Cleaning (after bldg repair/paint) | DISCUSSION/ACTION |
| C. Building Engineering Guide/Maintenance Manual | DISCUSSION/ACTION |
| 8. New Business | DISCUSSION/ACTION |
| A. Gutter - Ratify Cost | DISCUSSION/ACTION |
| B. Status of Lobby Restoration/Insurance Claim | DISCUSSION/ACTION |
| C. West Wall Restoration – Bids | DISCUSSION/ACTION |
| D. Roof Penthouse Eyebrows/Eyebrow Caps – Bids | DISCUSSION/ACTION |
| E. Requirements for Keys to Units for Emergency Access | DISCUSSION/ACTION |
| F. Sealing of Slate Tiles throughout the Building | DISCUSSION/ACTION |
| G. 2013 Draft Budget | DISCUSSION/ACTION |
| 9. Security | DISCUSSION/ACTION |
| A. Fob Reader Install for Garages (Alternate entry/exits) | DISCUSSION/ACTION |
| 10. Management Report | DISCUSSION/ACTION |
| 11. Membership Correspondence | DISCUSSION/ACTION |
| 12. Membership Open Forum – ANY OTHER ITEMS | DISCUSSION/ACTION |
| 13. Adjournment | ACTION |

WE WOULD LIKE TO THANK THE RESIDENTS AND MEMBERSHIP FOR THEIR PATIENCE DURING THE EXTERIOR BUILDING RESTORATION/PAINTING PROJECT.

**IF YOU NEED TO CONTACT MANAGEMENT, PLEASE CONTACT
KELLI JONES AT 775-674-8000 EXT. 109 or kelli@kenyonandassociates.com or
DON LAMERS AT 775-674-8000 EXT. 107 or don@kenyonandassociates.com**

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES, WRITTEN OR AUDIO, IF SO REQUESTED, AND IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.

A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION

VISIT PARK TOWER ONLINE AT WWW.PARKTOWERHOA.COM