

Park Towers
Meeting Minutes of the Board of Directors
December 14, 2011

BOARD PRESENT

Steve McNeel – Secretary
Linda Wolf – Treasurer

MANAGEMENT

Don Lamers – CAM

GUESTS

None

BOARD ABSENT

Mike Fuess – President
Joe Kliestik – V. President

1. Call To Order / Roll Call:

Secretary, Steve McNeel called the meeting to order at 10:08 AM, which was held in the lobby office at Park Towers, 280 Island Ave., Reno, NV 89501. With two of the four Board Members present a quorum was not established, however at this meeting no action was taken.

2. Membership Open Forum – Agenda Items Only:

There was no membership in attendance.

3. Opening of Sealed Bids – East Ramp Project:

Bids were received from Frank Lepori Construction, TNT Construction, and Pellett Construction. All bids were opened and read aloud. Linda Wolf stated that Frank Lepori Construction did not include the Heat Mat Option and the total was \$62,500.00. Steve McNeel stated that the bid from TNT Construction included the heat mat option and the total was \$75,450.00. Linda Wolf stated that Pellett Construction included the heat mat option and the total was \$97,635.00.

Linda Wolf asked that Management follow up with Frank Lepori Construction to see if the heat mat option could be added to the bid and if so, at what cost. Management to report at the next meeting. No action was taken.

4. Membership Open Forum – Any Other Items:

There was no membership in attendance.

5. Adjournment:

There being no further business to discuss at this time, *Steve McNeel made a motion to adjourn the meeting at 10:14 AM. Linda Wolf seconded the motion which carried with all in favor.*

Respectfully Submitted,

Don Lamers
Recording Secretary

Steve McNeel
Secretary