

# PARK TOWERS HOMEOWNERS ASSOCIATION

## Board of Directors Meeting

Tuesday, November 15, 2011

Immediately following the Annual Membership Meeting which starts at 6:00 pm  
Park Towers Office - Downstairs Lobby  
280 Island Avenue, Reno, NV 89501

- |   |                   |
|---|-------------------|
| 1. Call to Order/Roll Call  | ACTION            |
| 2. Membership Open Forum – <b>AGENDA ITEMS ONLY</b>                     | DISCUSSION/ACTION |
| 3. Guest Speaker-Douglas Downing  | DISCUSSION/ACTION |
| 4. Approval of Minutes  | DISCUSSION/ACTION |
| A. October 18, 2011   | DISCUSSION/ACTION |
| 5. Acceptance of Financial Reports (September 2011)                     | DISCUSSION/ACTION |
| A. Bank Statements Reviewed   | DISCUSSION/ACTION |
| 6. Maintenance - Dave Tyrer   | DISCUSSION/ACTION |
| A. Emergency Repairs/Maintenance Report                                 |                   |
| B. Patching of Building to prepare for paint - status                   |                   |
| C. Painting Project –Status   |                   |
| D. Ramp Resealing - Update  |                   |
| E. Guard Rails Status   |                   |
| F. Exterior Repairs to Units 1501 & 1502                                |                   |
| 7. Committee Reports  | DISCUSSION/ACTION |
| A. Architectural Committee  | DISCUSSION/ACTION |
| B. Parking Committee  | DISCUSSION/ACTION |
| 8. Unfinished Business  | DISCUSSION/ACTION |
| A. Board Policy for Homeowner Repairs that Affect the Exterior of Units | DISCUSSION/ACTION |
| B. Pest Control Contract  | DISCUSSION/ACTION |
| C. Window Cleaning Proposals  | DISCUSSION/ACTION |
| 9. New Business   | DISCUSSION/ACTION |
| A. East Ramp Engineering Update   | DISCUSSION/ACTION |
| 10. Security  | DISCUSSION/ACTION |
| A. Entry System Project - Update  | DISCUSSION/ACTION |
| 11. Management Report   | DISCUSSION/ACTION |
| A. Board Member Guidelines  | DISCUSSION/ACTION |
| 12. Membership Correspondence   | DISCUSSION/ACTION |
| 13. Membership Open Forum – <b>ANY OTHER ITEMS</b>                      | DISCUSSION/ACTION |
| 14. Adjournment   | ACTION            |

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES, WRITTEN OR AUDIO, IF SO REQUESTED, AND IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.

A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION.

VISIT PARK TOWER ONLINE AT [WWW.PARKTOWERHOA.COM](http://WWW.PARKTOWERHOA.COM)

**LARGE DOGS ARE NOT ALLOWED AT THE PARK TOWER. IF YOU OR YOUR TENANT HAS A LARGE DOG, PLEASE BE ADVISED THAT THIS IS AGAINST THE RULES OF THE COMMUNITY.**