

**Park Towers**  
**Meeting Minutes of the Board of Directors**  
**March 15, 2011**

**BOARD PRESENT**

Dale Hammermeister – President  
Mike Fuess – VP (arrived at 6:18pm)  
Joe Kliestik – Secretary (excused)  
Linda Wolf – Treasurer  
Steve McNeel - Director

**MANAGEMENT**

Amy Powers – CAM

**GUESTS**

List on File

**1. Call To Order / Roll Call:**

President, Dale Hammermeister called the meeting to order at 6:03 PM, which was held in the lobby office at Park Towers, 280 Island Ave., Reno, NV 89501. With all of the Board Members present a quorum was established.

**2. Membership Open Forum – Agenda Items Only:**

There were no homeowner comments at this time.

**3. Approval of Minutes:**

After review, *Dale Hammermeister made a motion to approve the February 15, 2011 meeting minutes as written. Mike Fuess seconded the motion which carried with all in favor.*

**4. Acceptance of Financial Statements:**

*Linda Wolf stated as the governing documents do not require otherwise, Linda Wolf moved to acknowledging that we have fulfilled our duty as a Board to review the financial statements for the month of January 2011 in accordance with NRS 116.31083 subject to the yearend audit or review. Dale Hammermeister seconded the motion which carried with all in favor.*

- A. **Bank Statements Reviewed:** It was noted that all Board members have received copies of the bank statements through January 2011.

**5. Maintenance Report – Dave Tyrer:**

- A. **Emergency Repair Report** –Dave Tyrer reported that there was a frozen pipe on the 2<sup>nd</sup> garage floor that has been repaired. He also reported that the call box has gone down a second time & had to be shipped away again for repair. In addition, Dave reported that he had met with Chem-Search who determined that chemicals concentrations in the heating/cooling system were too high at this point. Finally, Dave discovered that there were no water shut off's for the laundry room and had ball valves installed.
- B. **Patching of Building to Prep for Paint** – This item was postponed for Joe Kliestik to work on getting more proposals.
- C. **Painting Project Update/Status-** Joe Kliestik was not available to report on this issue at this time.
- D. **Parking/Storage/Fire Regulations** – Dave Tyrer reported that the parking spaces have been cleared of unapproved storage items.

**6. Committee Reports:**

- A. **Architectural Committee** – The committee had no report at this time.
- B. **Parking Committee** – Hwadi that there was a shopping cart in the garage

and asked for an updated parking list.

1. **Handicap Parking Policy-** Steve McNeel reported that he has made minimal progress on this.

**7. Unfinished Business:**

- A. **Reserve Study Update Adoption** – This item was postponed for the Board to review the update.
- B. **Adoption of Rules & Regulations-** This it was postponed so changes can be made.
- C. **Wifi Site Update/Rekeying of Lobby Meeting Room** – Dale Hammermeister reported that the wifi is up and running and that he has looked into getting cable tv for the community room. *Linda Wolf made a motion to look into Charter bundle pack for cable/internet/phone and if it is less expensive, switch to Charter. Dale Hammermeister seconded the motion which carried with all in favor.*

**8. New Business:**

- A. **Newsletter** – This item was postponed.

**9. Security:**

- A. **Entry Systems** – Management is working on getting proposals for a new entry system. This item was postponed.

**10. Management Report:**

There was no management report at this time.

**11. Membership Correspondence:**

There was no homeowner correspondence to discuss at this time.

**12. Membership Open Forum – Any Other Items:**

**Mike Fuess of unit 306** – This homeowner had comments regarding the plumbing and hot & cold water issues with the 07 units.

**13. Adjournment:**

There being no further business to discuss at this time, *Dale Hammermeister made a motion to adjourn the meeting at 7:30 PM. Linda Wolf seconded the motion which carried with all in favor.*

Respectfully Submitted,

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Amy Powers  
Recording Secretary

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Joe Kliestik  
Secretary