

PARK TOWERS HOMEOWNERS ASSOCIATION

Board of Directors Meeting

Tuesday, February 16, 2010

6:00 PM

Park Towers Office - Downstairs Lobby

280 Island Avenue, Reno, NV 89501

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|--|-------------------|
| 1. CALL TO ORDER/ROLLCALL | DISCUSSION/ACTION |
| 2. MEMBERSHIP OPEN FORUM – AGENDA ITEMS ONLY | DISCUSSION/ACTION |
| 3. APPROVAL OF MINUTES (Multiple) | DISCUSSION/ACTION |
| 4. ACCEPTANCE OF FINANCIALS | DISCUSSION/ACTION |
| A. BANK STATEMENTS REVIEWED | DISCUSSION/ACTION |
| 5. MAINTENANCE REPORT- Dave Tyrer | DISCUSSION/ACTION |
| A. PUBLIC WORKS | DISCUSSION/ACTION |
| 6. COMMITTEE REPORTS | DISCUSSION/ACTION |
| A. CONSERVATION COMMITTEE | DISCUSSION/ACTION |
| B. ARCHITECTURAL COMMITTEE | DISCUSSION/ACTION |
| C. PARKING COMMITTEE | DISCUSSION/ACTION |
| 7. OLD BUSINESS | DISCUSSION/ACTION |
| A. ANCHORS / WINDOWS – UPDATE | DISCUSSION/ACTION |
| B. ANCILLARY PLUMBING ISSUES - BID | DISCUSSION/ACTION |
| C. LOBBY / OFFICE LIGHT FIXTURES - BID | DISCUSSION/ACTION |
| D. EXTERIOR BUILDING PAINTING – COLORS - BID | DISCUSSION/ACTION |
| E. DROP CEILING 2 ND FLOOR PARKING GARAGE - BID | DISCUSSION/ACTION |
| F. WINDSCREEN 2 ND FLOOR PARKING GARAGE – BID | DISCUSSION/ACTION |
| 8. NEW BUSINESS | |
| A. RATIFY 2010 TAX PREPARATION/2009 AUDIT – BID | DISCUSSION/ACTION |
| B. HALLWAY/LOBBY CARPET CLEANING – BID | DISCUSSION/ACTION |
| C. BASEMENT RAMP REPAIRS | DISCUSSION/ACTION |
| D. FLOOD PLAN – CREATION/MODIFICATION/PURCHASE BAGS | DISCUSSION/ACTION |
| E. FIRE BUILDING EVACUATION WRITTEN PLAN | DISCUSSION/ACTION |
| F. ADOPTION OF ARCHITECTURAL COMMITTEE CHARTER | DISCUSSION/ACTION |
| G. ADOPTION OF ARCHITECTURAL COMMITTEE REVIEW FORM | DISCUSSION/ACTION |
| H. BASEMENT GARAGE LIGHTING COVERS – PURCHASE | DISCUSSION/ACTION |
| I. “SWAP BOX” – UPDATE | DISCUSSION/ACTION |
| 9. SECURITY | DISCUSSION/ACTION |
| A. ADOPTON OF SECURITY COMMITTEE CHARTER | DISCUSSION/ACTION |
| 10. EMERGENCY REPAIR REPORT | DISCUSSION/ACTION |
| 11. MANAGEMENT REPORT | DISCUSSION/ACTION |
| 12. MEMBERSHIP CORRESPONDENCE | DISCUSSION/ACTION |
| 13. MEMBERSHIP OPEN FORUM – ANY OTHER ITEMS | DISCUSSION/ACTION |
| 14. ADJOURNMENT | ACTION |

A HOMEOWNER IS ENTITLED TO A COPY OF THE MINUTES WRITTEN OR AUDIO, IF SO REQUESTED, AND IF THE HOMEOWNER PAYS THE ASSOCIATION THE COST OF PROVIDING THE COPY.
A HOMEOWNER MAY SPEAK TO THE BOARD, UNLESS THE BOARD IS IN EXECUTIVE SESSION.

PARK TOWER WEBSITE IS WWW.PARKTOWERHOA.COM

PLEASE PAY ATTENTION TO SECURITY AT THE PARK TOWER. KEEP ALL DOORS LOCKED AND WHEN ENTERING OR EXITING THE BUILDING PLEASE BE SURE THE DOOR IS FULLY CLOSED. ENJOY THE NEW “SWAP BOX” LOCATED IN THE LAUNDRY ROOM!