

Park Towers

Meeting Minutes of the Board of Directors

October 20, 2009

BOARD PRESENT

Paula McDonough – President
Linda Wolf – Treasurer
Helen Kliestik – Director (6:38 PM)
Dale Hammermeister –Vice President

MANAGEMENT

Don Lamers- Prov. CAM

GUESTS

List on File

BOARD ABSENT

Steve McNeel – Secretary

Call To Order / Roll Call:

President, Paula McDonough called the meeting to order at 6:15 PM with three of the five Board Members present a quorum was established. Helen Kliestik arrived at 6:38 PM.

Membership Open Forum – Agenda Items Only:

No one spoke at Membership Open Forum for Agenda Items.

Approval of Minutes:

Minutes for September 2009 meeting were not available at this time. Item was postponed to the October 2009 meeting.

Posting of Minutes on the Website:

Management stated that all minutes had been forwarded to the webmaster for posting on the website.

Acceptance of Financial Statements:

A. Bank Statements Reviewed:

Linda Wolf asked that the August 2009 financials acceptance be postponed to November 2009 meeting.

B. Approval of Final 2008 Audit:

Linda Wolf asked that the Final Audit acceptance be postponed to October 2009 meeting.

Committee Reports:

A. Conservation Committee: Nothing was discussed at this time.

B. Architectural Committee: Jere' Whitney stated that she would like to join the committee.

C. Parking Committee: Hwa-di Brodhead discussed an issue with space 36 where a cabinet had been left. 1104 moved out and abandoned the cabinet. Another unit owner claimed to have purchased the cabinet. The recommendation of the parking committee is for residents to contact management with regards to items stored in the parking garage to avoid confusion or issues in the future.

Old Business:

A. Anchors (Update):

Item postponed to October 2009.

New Business:

A. Ancillary Plumbing Issues:

No action was taken at this time.

B. Lobby/Office Light Fixtures:

Paula McDonough stated she would attempt to find the catalog and share it with the rest of the board members. Item was postponed to November 2009.

C. Additional Cost for Deck Lights:

Linda Wolf made a motion to approve the additional \$200.00 to finish the installation of the rope lights on the deck. Paula McDonough seconded the motion which carried

Maintenance Report:

Maintenance (Dave Tyrer) was not present. No report was given.

Security:

A. Security Cameras:

Dale Hammermeister and Dave Tyrer are working on getting bids to update the security cameras in the Park Tower. Item postponed to November 2009.

Emergency Repair Report:

There was a sewer backup into the lobby bathroom and haz-mat remediation was required.

Linda Wolf made a motion to spend \$700.00 with Northern Nevada Construction to attend to the back up. Helen Kliestik seconded the motion which carried unanimously.

Management Report:

Management stated that this had been a busy month. Linda Wolf asked that carpet cleaning be put on the upcoming Agenda. Dale Hammermeister asked about the Parking List and asked that the waiting list be public knowledge. Dale Hammermeister also stated that Susy Hammermeister would be interested in serving as the webmaster. Management to speak to current webmaster to see if this would be agreeable.

Membership Correspondence:

Unit 1403: Correspondence was received from unit Owner at 1403 regarding the vagrant that was staying at 1202 and his behavior on or about the property.

Membership Open Forum – Any Other Items:

Daniel Coming, potential future resident stated that he believe Wi-Fi would be a great amenity to add to the building.

Adjournment:

Helen Kliestik made a motion to adjourn the regular meeting to go into Executive session at 7:32 PM. Steve McNeel seconded the motion carried with all in favor.

Respectfully Submitted,

Don Lamers
Recording Secretary

Steve McNeel
Secretary